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# ORGANIZATIONAL MATTERS

## Provisional agenda, annotations, list of documents and work plan

Note by the secretariat

## PROVISIONAL AGENDA

Item 1: Organizational matters

Item 2: Annual report of the Administrator and related matters

Item 3: Future of UNDP

Item 4: Matters relating to the programming cycles

Item 5: Location of UNDP/UNFPA headquarters

Item 6: UNFPA: Annual report of the Executive Director and programme-level activities

Item 7: UNFPA: Country programmes and related matters

Item 8: United Nations technical cooperation activities

Item 9: Office for Project Services

Item 10: Other matters

## ANNOTATIONS AND LIST OF DOCUMENTS

### ITEM 1: ORGANIZATIONAL MATTERS

Documentation submitted to the Executive Board:

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|---|---|
| Provisional agenda, annotations, list of documents and work plan | DP/1994/L.3 |
| Report on the second regular session 1994 | DP/1994/9 |

Practical improvements of the working methods of the Board will be considered on a continuous basis. A member of the Board announced at the second regular session that a proposal would be introduced at the annual session concerning deadlines for submission of documentation.

### ITEM 2: ANNUAL REPORT OF THE ADMINISTRATOR AND RELATED MATTERS

The Executive Board may wish to take note of the following documents:

Annual report of the Administrator for 1993:

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|---|---|
| Introduction | DP/1994/10 |
| Main programme record | DP/1994/10/Add.1 |
| Statistical annex | DP/1994/10/Add.2 |
| Subcontracts awarded | DP/1994/10/Add.3 |
| Major equipment ordered | DP/1994/10/Add.4 |
| Reports of the Joint Inspection Unit of interest to UNDP | DP/1994/10/Add.5 |
| UNDP follow-up to General Assembly resolution 47/199 (47/199, para. 51 and 93/16, para. 4) | DP/1994/22 |
| Follow-up to the United Nations Conference on Environment and Development (93/12, para. 8) | DP/1994/11 |
| Role of UNDP in the implementation of the United Nations New Agenda for the Development of Africa in the 1990s (93/17, para. 12) | DP/1994/12 |

The Executive Board may also recall that the Governing Council, in paragraph 12 of its decision 93/17, decided to consider the frequency of future reports on the overall activities of UNDP in Africa at the June session 1994.

ITEM 3: FUTURE OF UNDP*

The Executive Board will have before it:

Initiatives for change: Report of the Administrator DP/1994/39

The Administrator is seeking the Executive Board's endorsement for change. The Board may wish to provide the guidance requested.

ITEM 4: MATTERS RELATING TO THE PROGRAMMING CYCLES*

Under this item, the Executive Board will consider the following reports:

Mid-term review of resources - Fifth programming cycle DP/1994/18

This will include the following: the programme planning aspects for the fifth programming cycle; the resources available and the financial management of the fifth programming cycle (90/34, para. 1); Special Programme Resources (91/54, para. 17); the allocation for TSS-1 (91/32, para. 9).

The Executive Board may wish to adopt a decision as proposed in paragraph 31 of document DP/1994/18.

Conceptual paper on issues relating to the sixth programming cycle DP/1994/20

As requested in decision 93/24, a conceptual paper on issues relating to the sixth programming cycle has been submitted.

The Executive Board is requested to consider and to provide guidance on the issues outlined in document DP/1994/20.

ITEM 5: LOCATION OF UNDP/UNFPA HEADQUARTERS

In paragraph 5 of its decision 93/41 of 16 June 1993, the Governing Council decided to consult further at the June 1994 session on the proposal concerning

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* Notes

(a) The annual report of the Administrator (DP/1994/10 and Add.1-5) will serve as background information for the consideration of items 3 and 4;

(b) As requested by the Permanent Representatives of Argentina, Brazil, Chile, Paraguay and Uruguay to the United Nations, a declaration entitled "Main Principles and Guidelines for the Sixth Programming Cycle of the United Nations Development Programme", adopted in Buenos Aires on 12 April 1994 by Argentina, Brazil, Chile, Paraguay and Uruguay, will be circulated as an official document under items 3 and 4 of the provisional agenda of the 1994 annual session (DP/1994/19).

the location of UNDP/UNFPA headquarters. Since no Member States have transmitted their views on this matter since June 1993, no new documentation has been prepared.

## ITEM 6: UNFPA: ANNUAL REPORT OF THE EXECUTIVE DIRECTOR AND PROGRAMME-LEVEL ACTIVITIES

Reports provided to the Executive Board under this item are listed below in the tentative order in which they will be taken up:

UNFPA: Annual report of the Executive Director for 1993 DP/1994/44

The annual report of the Executive Director focuses on programme and financial highlights and describes UNFPA activities during 1993. The annual report also contains a status report on UNFPA implementation of General Assembly resolution 47/199 (93/27 A, para. 8).

The Executive Board may wish to take note of the annual report.

UNFPA: Update on the UNFPA Review and Assessment Exercise DP/1994/48

The Executive Board may wish to take note of the report and to consider the recommendation contained therein.

UNFPA: Work plan for 1995-1998 and request for programme expenditure authority DP/1994/45

The Executive Board may wish to adopt a decision as proposed in the introduction to the report.

UNFPA: Status of financial implementation of Governing Council-approved country programmes and projects DP/1994/49

The Executive Board may wish to take note of the status report.

UNFPA: Periodic report on evaluation DP/1994/46

The Executive Board may wish to take note of the report.

UNFPA: Global Initiative on Contraceptive Requirements and Logistics Management Needs in Developing Countries in the 1990s DP/1994/47

The Executive Board may wish to adopt a decision as proposed in the report.

## ITEM 7: UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS

Under this item, the Executive Board will consider two interim reports, six country programmes and two reports on field visits:

## UNFPA interim reports

Interim report on the implementation of the second UNFPA country programme for Equatorial Guinea — DP/1994/50

The Executive Board may wish to approve the continued implementation of the country programme for Equatorial Guinea.

Interim report on the implementation of the third population programme of the Government of Rwanda — DP/1994/51

The Executive Board may wish to take note of the report.

## UNFPA country programmes

The Executive Board may wish to approve the following programmes as presented, subject to the availability of resources, and to authorize the Executive Director to make the necessary arrangements for their management, funding and execution:

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|---|---|
| UNFPA: Assistance to the Government of Chad | DP/FPA/CP/135 |
| UNFPA: Assistance to the Government of Zambia | DP/FPA/CP/136 |
| UNFPA: Assistance to the Government of the Islamic Republic of Iran | DP/FPA/CP/137 |
| UNFPA: Assistance to the Government of Maldives | DP/FPA/CP/138 |
| UNFPA: Assistance to the Government of the Philippines | DP/FPA/CP/139 |
| UNFPA: Assistance to the Government of Nicaragua | DP/FPA/CP/140 |

## Field visits of the Executive Board of UNDP/UNFPA

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|---|---|
| Report on field visit to Philippines and Viet Nam | DP/1994/CRP.2 |
| Report on field visit to West Bank and Gaza, and Jordan | DP/1994/CRP.3 |

## ITEM 8: UNITED NATIONS TECHNICAL COOPERATION ACTIVITIES

The Executive Board will have before it the annual report of the Secretary-General on the technical cooperation activities of the United Nations:

Report of the Secretary-General on United Nations technical cooperation activities (93/30, para. 8) — DP/1994/26

Information on the technical cooperation programme of the Department for Development Support and Management Services — DP/1994/26/Add.1

Statistical information for 1993 — DP/1994/26/Add.2

The Executive Board may wish to take note of the report and adopt a decision as suggested in document DP/1994/26.

## ITEM 9: OFFICE FOR PROJECT SERVICES

The Executive Board decided at its second regular session 1994 to defer decision-taking on the subject of the Office for Project Services to its annual session 1994 and to hold open-ended informal consultations on this subject before the annual session.

## ITEM 10: OTHER MATTERS

Tentative work plan for the annual session of the Executive Board of UNDP/UNFPA, 6-17 June 1994, Geneva

Week 1: UNDP and DDSMS

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|---|---|---|
| Monday, 6 June | a.m. | Organizational matters (DP/1994/L.3 and DP/1994/9) |
| | | Future of UNDP (DP/1994/39) |
| | p.m. | Future of UNDP (continued) |
| Tuesday, 7 June* | a.m. | Mid-term review of resources for the fifth programming cycle (DP/1994/18) |
| | p.m. | Mid-term review of resources for the fifth programming cycle (continued) |
| | | Office for Project Services |
| Wednesday, 8 June | a.m. | Issues relating to the sixth programming cycle (DP/1994/20) |
| | p.m. | Issues relating to the sixth programming cycle (continued) |

* Meeting 6-9 p.m. scheduled.

Week 1: UNDP and DDSMS (continued)

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|---|---|---|
| Thursday, 9 June* | a.m. | Annual report of the Administrator for 1993 (DP/1994/10 and Add.1-5) |
| | | Implementation of GA resolution 47/199 (DP/1994/22) |
| | | Environment and development (DP/1994/11) |
| | p.m. | United Nations technical cooperation activities (DP/1994/26 and Add.1-2) |
| Friday, 10 June | a.m. | New Agenda for the Development of Africa in the 1990s (DP/1994/12) |
| | | Proposal concerning location of UNDP and UNFPA |
| | | Other matters |
| | p.m. | Conclusion of UNDP segment |

Week 2: UNFPA

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|---|---|---|
| Monday, 13 June | a.m. | Report of the Executive Director for 1993 and status report on UNFPA implementation of GA resolution 47/199 (DP/1994/44) |
| | p.m. | Update on UNFPA Review and Assessment Study (DP/1994/48) |
| Tuesday, 14 June | a.m. | Work plan for 1995-1998 and request for programme expenditure authority (DP/1994/45) |
| | | Status of financial implementation of Governing Council-approved country programmes and projects (DP/1994/49) |
| | p.m. | Periodic report on evaluation (DP/1994/46) |
| Wednesday, 15 June | a.m. | Global Initiative on Contraceptive Requirements and Logistics Management Needs (DP/1994/47) |
| | p.m. | Country programmes (Chad and Zambia), interim reports (Equatorial Guinea and Rwanda) and related matters |

Week 2: UNFPA (continued)

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|---|---|---|
| Thursday, 16 June | a.m. | Country programmes (Islamic Republic of Iran; Maldives; the Philippines; Nicaragua) and related matters |
| | | Field visit reports (DP/1994/CRP.2 and DP/1994/CRP.3) |
| | p.m. | Other matters |
| | | Conclusion of the 1994 annual session |
| Friday, 17 June | a.m. | |
| | p.m. | |

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